



Dear Artists, Crafters, and Artisans,

Thank you for your interest in the 2025 St. Paul Christmas Market! Please read all information before submitting your application. **To apply and pay online, visit stpaulkofc.org/market-vendor.**

VENDOR INFORMATION & TERMS

| | |
|---|---|
| Event Location | St. Paul the Apostle Catholic Church 2517 Horse Pen Creek Road Greensboro, NC 27410 <i>Event is indoors – located in the St. Paul Parish Life Center Gym</i> |
| Event Hours | Saturday, December 6, 2025 from 8:00 AM to 2:00 PM (one day only) |
| Vendor Hours (Set-up, Show, & Take-down Times) | Set-up: Friday, Dec 5 from 3:00 PM to 8:00 PM Event Access: Saturday at 7:00 AM (prior to event) Take-Down: Saturday from 2:00 PM to 3:00 PM - <i>please no early take-downs!</i> |
| Booth Fees & Information | <ul style="list-style-type: none"> • Booth Fee \$40.00 – <i>includes 8 ft table</i> • Parishioner Fee \$35.00 – <i>available to Charlotte Diocese Parishioners Only</i> • Booth Dimensions..... 10 x 10 feet – <i>may vary slightly due to layout restrictions</i> • Number Booths 46 spaces available – <i>maximum 2 per vendor</i> • Power (120v)..... \$10.00 – <i>limited availability</i> • Free-standing exhibits only – <i>nothing may be attached to walls or floors</i> • Tables should be skirted / covered to floor on front & sides – <i>skirts not provided</i> |
| Food & Beverages | Food, snacks, and beverages will be available for purchase at our snack bar. |
| Contact Info | Email: market@stpaulkofc.org Phone: (336) 707-6118 (Jim Marmion) |
| Terms & Conditions | <ul style="list-style-type: none"> • Applications considered in order received until all spaces are filled. Space must be used by accepted vendor – transfers not allowed without prior approval. • Full payment must be included with application; refunds are not available. • Please include up to three (3) current photos of your products with application. • Hand-created products only (using necessary tools, components, and supplies). • No buy-to-sell, MLM, imported, mass produced, or kit items allowed. • Family-friendly items only – no off-color, suggestive, or similar items allowed. • Only free-standing exhibits are allowed - nothing attached to walls or floors. • Vendor must be present by 7:30 AM on event day or booth will be forfeited. • Booth must be open and staffed at all times during event. If you are alone and need a break, let us know and we will provide a temporary stand-in. • Smoking is strictly prohibited at event location. • No overnight security will be provided; building will be closed and locked. • Event is one day only, any items remaining after take-down will be donated. |

St. Paul Christmas Market Charity Fundraising Event
2025 Vendor Application

Name: Email:

Diocesan Parishioner? ☐ YES ☐ NO Your Parish:

Business Name: Phone:

Mailing Address:

Description of products *(please include 3 photos)*:

Choose Booth and Options:

☐ **Standard Booth: \$40.00** Includes free 8ft table - ☐ check here to decline table

☐ **Parishioner Booth: \$35.00** Includes free 8ft table - ☐ check here to decline table

☐ **Power to Booth: \$10.00** Available to perimeter booths only

Total Amount Enclosed: \$ Payment is due with application

Make Checks Payable to: **St. Paul Knights Council 13236**

Send Product Photos and Check or Money Order to:

St. Paul Christmas Market
2715 Horse Pen Creek Rd.
Greensboro, NC 27410

By submitting this application I agree to participate in the St. Paul Christmas Market on December 6, 2025. I agree to all terms and conditions specified in the application package and I hereby release and discharge St. Paul the Apostle Catholic Church and Parish, all St. Paul employees and all persons connected with the preparation, planning, management, presentation and/or other activities involved with or connected to this event from any and all liability for any damages, injuries, losses, and/or claims connected to or resulting from this event.

eSignature:
Type first & last name in this field

Date: